

Incidental Childcare/Daycare Questionnaire

The Anglican Church insurance program provides coverage for childcare/daycare operations that are incidental to the church operations, e.g. Sunday school, congregation meetings, church sponsored events. If your church provides more than incidental childcare you may require separate coverage.

1. **Name of Parish** _____
2. **Address of Church** _____
City _____ **Province** _____ **Postal Code** _____
3. **Contact Person** _____ **Position** _____
Tel _____ **Fax** _____
4. **Does your church provide childcare/daycare services on the premises?** ☐ yes ☐ no
 If yes, please describe _____

5. **Is the daycare operated in conjunction with church activities only (e.g. Sunday school, congregation meetings, church-sponsored events)?** ☐ yes ☐ no
 If no, please complete the following questions.
6. **Name of daycare/Montessori** _____
7. **Is the daycare/Montessori operated by the church?** ☐ yes ☐ no
 If yes, please proceed to question 11.
8. **Is childcare/daycare/Montessori operated by an outside or independent group?** ☐ yes ☐ no
9. **If operated by an independent group, are any church staff, directors or officers, involved in the operation of the daycare, e.g. board duties, involvement in decision-making policy, working with the children?** ☐ yes ☐ no
 If yes, please describe _____

10. **If operated by an independent group, do they provide a Certificate of Insurance and include the church as an Additional Insured with respect to liability arising from their operations?** ☐ yes ☐ no
 If yes, please explain _____

If the church provides childcare/daycare/Montessori services on a "for fee" basis then the church may require additional liability insurance coverage.

11. **Full legal name of childcare/daycare/Montessori** _____

- Contact Person** _____ **Tel** _____

Anglican Church of Canada Insurance Program

12. ☐ Childcare/daycare ☐ Montessori

13. Location of Operations _____

14. Do you maintain a separate childcare/daycare/Montessori insurance policy?

☐ yes ☐ no

15. Is this a non-profit operation?

☐ yes ☐ no

If yes, what is the annual income? \$ _____

16. Non-profit registration no. _____

17. Provincial or federal childcare/daycare/Montessori registration no. _____

18. Number of students childcare/daycare/Montessori is licensed to accommodate _____

19. Total number of employees _____

20. Number of licensed early childcare educators or licensed instructors _____

21. Does this childcare/daycare/Montessori operation have a separate board of directors?

☐ yes ☐ no

22. If yes to question 7., do they carry Directors' and Officers' insurance coverage?

☐ yes ☐ no

Signature _____

(Warden)

Dated _____

Return to: Plans, Programs & Associations
Attention – Anglican Church of Canada Insurance Program
20 Bay Street, Toronto, ON M5J 2N9
fax 416-868-5580